

West Jefferson School District #253
Terreton, Idaho 83450
Minutes of the September 18, 2014
Board Meeting

TAB 1

BOARD MEMBERS: Ryan Ashcraft - Chairman
Willy Schmitt - Vice Chairman
Jimi Burtenshaw – Treasurer
Bruce Smith – Clerk
Burt Allen - Member

SUPERINTENDENT: Dwight Richins

BUSINESS MANAGER: Patti Bingham

6:30 P.M. Executive Session

I. EXECUTIVE SESSION

Executive Session pursuant to Idaho Code 67-2345a: to consider hiring employees to fill particular vacancies or needs.

At 6:30 P.M. Mr. Smith moved to go into executive session per Idaho Code 67-2345a: to consider hiring employees to fill particular vacancies or needs. Mr. Allen seconded the motion. Roll call vote –Mr. Ashcraft (AYE), Mrs. Burtenshaw (AYE), Mr. Smith (AYE), Mr. Allen (AYE), Mr. Schmitt (AYE), All were in favor. Motion passes.

I, Ryan Ashcraft, President of the West Jefferson School Board of Education, certify and swear that the purpose of the above Closed Executive Session was concerning Idaho Code 67-2345a: to consider hiring employees to fill particular vacancies or needs.

Ryan Ashcraft, *Chairman*

At 7:25 P.M. Mr. Allen made a motion to adjourn executive session and go to regular session. Motion is seconded by Mr. Smith. All were in favor and motion passes.

7:30 P.M. Regular Board Meeting

I. CALL TO ORDER

People present for regular session:

Emily Belnap, Jonathan Belnap, Camille Cureton, Ellen White, Nancy Hansen, Larry Soderquist, Jody Weekes and Scott Bond

II. OPENING CEREMONIES

- a. Welcome to Visitors: Mr. Ashcraft
- b. Pledge-of-Allegiance: Jonathan Belnap
- c. Prayer: Mr. Smith

III. ADOPTION OF THE AGENDA

Mr. Allen made a motion to adopt the agenda. Motion is seconded by Mr. Schmitt. All were in favor and motion passes.

IV. CONSENT AGENDA

- a. Minutes of July 14, 2014 Board Work Meeting
- b. Minutes of August 21, 2014 Regular Board Meeting
- c. Minutes of September 9, 2014 Community Cottage Meeting
- d. Approval of Bills
- e. Approval of Payroll
- f. Monthly Budget Reports
- g. Personnel Actions

Mr. Allen made a motion to adopt the Consent Agenda. Motion is seconded by Mr. Schmitt. All were in favor and motion passes.

V. REPORT/INFORMATION AGENDA

- a. Patron Input
 - i. None
- b. Board Member Input
 - i. Mr. Smith expressed interest in seeing an annual comparison of graduation rates and student college intent.
 - ii. Mrs. Burtenshaw reviewed the technological survey results.
 - iii. Mr. Schmitt requested written High School graduation status for a student requesting an early graduation.
 - iv. Mr. Ashcraft agreed to being nominated for the Region 6 chair opening. The meeting will be at 6:30 P.M. in Rigby. Mrs. Burtenshaw and Mr. Smith will attend.

- v. Mr. Ashcraft took board comments regarding the Community Meeting on Common Core.
 - vi. Mr. Ashcraft requested a report of receipt and distribution from the Hay Drive fundraiser.
 - vii. Fundraising was discussed.
- c. Superintendent's Report
- i. ISBA State Convention
 - 1. November 12-14, 2014 in Boise
 - 2. Travel arrangements were discussed
 - ii. Surplus Vehicles
 - 1. 1996 Bus
 - 2. 1997 Bus
 - 3. 1978 Chevy Malibu
 - 4. 1981 Ford Van
 - iii. Plant Facilities Report
 - 1. Groomed Football Field
 - 2. Repaired Track
 - 3. Selecting Key Lock System - Larry
 - 4. Water Softener – Project for next summer
 - 5. Water Heater for Locker Rooms – No
 - A. Boilers will heat water when we return from Harvest Break
 - iv. Website Report
 - 1. Up and Loaded
 - 2. Access through the old site
 - 3. Updating responsibilities designated
 - 4. Monitor updating - Administration
 - v. Security Report
 - 1. Security Cameras installation during/after harvest break

Mr. Ashcraft, Board Chairman, called a 5 minute recess.

- vi. Auditor Report – Scott Bond
 - 1. Single Audit
 - A. Title I Funds
 - B. School Lunch Funds
 - i. Organization & Record Keeping
 - 2. High School Student Activity Funds
 - A. Justify Activity Fund & cash balances
 - 3. State of the District

- A. 2 - 3 months operating balance as recommended
- 4. Auditing Law changes
 - A. Actuary Valuation required every three years

VI. PROPOSALS

- a. Discussion on Tech Survey
 - i. Request Technology Committee meet
 - 1. Review Survey Results
 - 2. Recommend a 2 year plan
- b. Discussion on Curriculum/Textbook Adoption
 - i. Curriculum Committee met Monday
 - 1. Hamer using old “Saxon Math”
 - A. Teachers align curriculum
 - B. Teachers add to fill in holes in curriculum
 - 2. Terreton using “Engaged New York Math”
 - A. Curriculum aligned
 - B. Downloading textbooks, test and worksheets from internet
 - 3. High School using old “Envision Math”
 - A. Teachers align curriculum
 - B. Teachers add to fill in holes in curriculum
 - ii. Although, the curriculum committee would like to have the same curriculum school wide, the committee recommends the board leave each school’s current year math curriculum as is. They recognize teachers are already invested in teaching their programs.
- c. Cottage Meetings for November 4th Election Supplemental Levy
 - i. Hamer – October 15, 2014
 - ii. Terreton – October 22, 2014
 - iii. Send out public notice flyer
 - iv. Refreshments
- d. Revision of Policy 405.1 School Day
First Reading
- e. Revision of Policy 405.9 Work Day Hours
First Reading

VII. ACTION AGENDA

- a. Revised Board Policy 501 Attendance/Tardy Policy

Mr. Schmitt made a motion to approve revised Board Policy 501 Attendance/Tardy Policy. Motion is seconded by Mr. Smith. All were in favor and motion passes.

- b. District Math Curriculum

Mr. Allen made a motion to approve 2014-2015 District Math Curriculum as currently in place, leaving it the way it is in each school. Motion is seconded by Mr. Schmitt. All were in favor and motion passes.

c. Post District Strategic Plan

Mr. Schmitt made a motion to post the District Strategic Plan on the Website. Motion is seconded by Mr. Allen. All were in favor and motion passes.

d. Accept the 2013-2014 Annual Financial Audit

Mr. Allen made a motion accept the 2013-2014 Annual Financial Audit. Motion is seconded by Mr. Schmitt. All were in favor and motion passes.

VIII. ADJOURNMENT

Mrs. Burtenshaw made a motion to adjourn. Motion is seconded by Mr. Smith. All were in favor and motion passes.

IX. ANNOUNCEMENTS

- a. September 20 – October 3, 2014, Harvest Break
- b. September 22, 2014, District In-service for Teachers
- c. September 23, 2014, Regional Board Meeting in Rigby at 6:30 P.M.
- d. October 16, 2014, Regular Board Meeting at 7:30 P.M.
- e. November 12-14, 2014, Idaho State School Board Convention

Clerk of the Board

Chairman of the Board

Date